



வடக்கு கம்மிங் தமிழ்ப் பள்ளி North Cumming Tamil School

A NON-PROFIT 501(C)(3) TAX EXEMPT ORGANIZATION | AFFILIATED TO ITA

Online Registration Instruction for New Students

Instructions to register your child on the ITA/CTA website for the first time

1. Go to <https://northcummingtamilschool.org/register/>
2. Once you are here, click on the **student registration** link,



3. Click on [Click here to REGISTER for Returning or New Students \(Only New To ITA/CTA\)](#)

[Click here to REGISTER for Returning or New Students](#)

CTA - Login (Existing users/Students)	
User Email	<input type="text"/>
Password	<input type="password"/>
<input type="button" value="Login"/>	

* fields are mandatory

[Student Registration](#) [Forgot Password](#)

4. Based on your **Existing ITA/CTA Login** you will be directed to the proper screens to collect your Child(ren) details.
5. If You are a New Student, Click '**No**' for the following questions.

Student Registration	
Did any of your children attend CTA in the previous year(s)	<input type="radio"/> Yes <input checked="" type="radio"/> No
Do you have a Log on to CTA	<input type="radio"/> Yes <input checked="" type="radio"/> No

* fields are mandatory

- **Select student Name from Student Detail List(s) Or click on "New Student Registration" for New OR to add sibling(s)**

Existing Student Details	
Student Detail	No More Returning Student to Register
Or	
New Student Registration	
<input type="button" value="Cancel"/>	

- If you have more than one child, you need to register for each child.
- Fill in the required details with correct data.
- Chose the School Site as "**North Cumming Tamil School**"

School Site *

- For “TVU Grade “, DO NOT select anything.
- For **Public School State** → Georgia
- For **Public School Type** → Choose accordingly.
- For **Public School City** → Choose accordingly, if not listed then choose ‘Other’
 - For **Others (city)** → Type in your child's public-school city.
- For **Public School Name** → Choose the Public School that your child attends
- For **Others (school)** → Enter your child’s school name (not Tamil School name). Enter the Public School Details to which the child it going now. The order of selection is important. Opt “USA – GA – Georgia” as state, then Pre, ES, MS, HS as School Type, Select the city of the school and then the Public-School Name.

For those who **DO NOT** see their public city and Name, select “Others” and enter the City and Name in Others (City) and Others (School).

6. Verify all information (contact information in particular), and click ‘Submit’
7. In the ‘Volunteer Help’ page, fill in appropriately or select at least one and click ‘Submit’
8. In the ‘Rules & Regulation’ page,
 - scroll down to the end
 - Enter the ‘parent/guardian’ full **name on the registration** main page. (You need to do this two times, one for ITA/CTA and the other for NCTS)

9. You will see the ‘Payment Details’ page below.

Please pay using the link <https://tinyurl.com/NCTSPay> by giving the same email ID used in ITA/CTA login **before** clicking on the ‘Submit’ button.

Payment Details	
Payment Mode	<input checked="" type="radio"/> Pay In-Person *
Make Check Payable to (Applicable for Pay-In person option) ' Pay using this link https://tinyurl.com/NCTSPay'	
Mailing Address :	North Forsyth High school, 3635 Coal Mountain Dr, Cumming, GA 30028

* fields are mandatory

10. Congratulations, you have completed your registration process. You will receive an e-mail about online registration from ITA/CTA (ita.admin@itamilacademy.org).

- a. Print this document (if possible) to speed your registration process on open house day and bring it to Open House.

11. Click "Yes" if you need to register another child.

Thanks and Regards,

ITA Team

Do You Wish To Register for one more Student?

Print

Yes

No

12. If you click on "Yes" then you will get the following, click on "OK" to register an additional child.

Returning Parent Registration Form					
Parent Email ID	<input type="text"/>	*	Confirm Parent Email ID	<input type="text"/>	*
Password	<input type="text"/>	*	Confirm Password	<input type="text"/>	*

Login

Cancel

* fields are mandatory